Plan review requirements for proposed barbershop, hairdressing, cosmetology, or massage therapy establishments to operate within QVHD jurisdiction

The following outlines information QVHD must receive and favorably review, prior to approving your proposal for a proposal for a new, change of owner, or renovated barbershop, hairdressing, cosmetology, or massage therapy establishment. The purpose of the review process is to ensure that the new facility is constructed in compliance with all state and local regulations enforced by this office.

Submit the following for review. A sanitarian will be assigned to review your application.

_____**Certificate of Compliance Application (attached) and fee** (**$175.00)**

_____**Plan Review Application Fee $ 150.00**

_____ **Floor Plan** The floor plan should be a scale drawing showing the following:
- Date of Plan
- Location of all fixed equipment, chairs, shampoo sinks, pedicure stations, massage tables, hand sinks (required in each treatment area and rest room), utility sink, mop sink, restroom, clean and soiled linen storage
- Room Sizes, aisle space, space between chairs (54" minimum center to center)
- Plumbing: Include location of floor drains, water supply and drain lines, and backflow prevention where required.
- Ventilation system. (location, type)
- Specify floor and wall covering materials to be used in all areas
- Location of refuse storage, capacity and frequency of disposal.

Once the application and floor plan is approved the building official will be notified and construction can begin after obtaining all appropriate building and plumbing permits.

Notify QVHD of any changes to approved plan and obtain approval of changes from QVHD and Building Official before proceeding.

Prior to opening an inspection is required. Submit the required $ 75.00 opening inspection fee at the time of requesting inspection.

Contact the following Agencies for applicable requirements:
- Town Planning & Zoning, Fire Marshall, Town Building Department and Town Tax Offices

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